

LEHIGH COUNTY CONSERVATION DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS' MEETING HELD ON JUNE 8, 2017

Chairman Mary Ellen Snyder called a regular meeting of the Lehigh County Conservation District Directors to order at 7:00 PM at the Lehigh County Conservation District Office, 4184 Dorney Park Rd., Allentown, PA 18104

Present were:

Directors:

Mary Ellen Snyder	Public Director
Paul Semmel	Farmer Director/Secretary/Treasurer
Anton Shannon	Farmer Director
Bill Royer	Public Director
Chris Strohler	Associate Director

Staff:

Bill McFadden	District Manager
Cammy Kiechel	Executive Assistant
Damian Painter	Ag Resource Conservationist

Agencies:

Linda Mackey	SCC/DEP Conservation District Field Representative
Travis Miller	PA Fish & Boat Commission

Public:

Alex Tamerler

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON NON-AGENDA ITEMS – no comments

ADDITIONAL AGENDA ITEMS/AGENDA MODIFICATIONS

Mary Ellen Snyder noted that the HR Committee will be adding an item under New Business.

APPROVAL OF APRIL 2017 BOARD MEETING MINUTES

It was on motion by Bill Royer & seconded by Paul Semmel to accept & approve the minutes from the April 13, 2017 Board of Directors' Meeting as written. All were in favor.

AGENCY REPORTS

Travis Miller, Fish & Boat Commission, reported that it has been slow due to the weather. The last trout stocking was 5/5/17 & there will be one late stocking in the fall. Leisure Lake & the Lehigh River are being utilized. He noted that he is helping the District with complaints & other issues. He answered questions from the Directors.

Linda Mackey, SCC/DEP Conservation District Field Representative, gave 2017 Envirothon updates. She noted that the District put on a great event. She reported that there are going to be a lot of 105 & 102 changes in the works & that DEP is trying to streamline the process. There will be more DEP training for everyone.

Chris Strohler, Wildlands Conservancy, reported on the ongoing programs being worked on and accomplished by the Wildlands and their partners.

TREASURER'S REPORT

Update on Contingency Monitoring

Mary Ellen Snyder noted that the financial reports are included in the board packets. Paul Semmel reported that things are a little more equal than the previous month & that Bill McFadden has broken out a few more items on the report at the request of the Board which is very helpful.

Approval of Disbursement of Bills for April 2017 & May 2017

It was on motion by Anton Shannon and seconded by Bill Royer to approve & accept the Disbursement of Bills for April 2017. All were in favor.

It was on motion by Anton Shannon and seconded by Bill Royer to approve & accept the Disbursement of Bills for May 2017. All were in favor.

COMMITTEE REPORTS – no reports

DIRECTOR ACTION ITEMS

1. Items to be voted on at the PACD Executive Council on July 13, 2017

These items had been discussed & agreed upon at the January 12, 2017 board meeting. It was on motion by Paul Semmel and seconded by Anton Shannon. All were in favor.

2. Delbert Shirk Nutrient Management Plan

Damian Painter explained the Delbert Shirk Nutrient Management Plan request to the Directors.

It was on motion by Bill Royer and seconded by Paul Semmel to accept the request for the Delbert Shirk NMP. All were in favor.

3. Nutrient Management Agreement with the State

Mary Ellen Snyder noted that the Nutrient Management Agreement with the State is a 5 year agreement. The District needs to ratify the agreement.

It was on motion by Paul Semmel & seconded by Bill Royer to ratify the Nutrient Management Agreement with the State as presented. All were in favor.

4. Schuylkill River Restoration Fund Grant Program – Agreement between LCCD & Schuylkill River Greenway Association

Damian Painter reported on the Grant Program. There was some discussion.

It was on motion by Anton Shannon & seconded by Bill Royer to approve & accept the Schuylkill River Restoration Fund Grant Program – Agreement between LCCD & Schuylkill River Greenway. All were in favor.

NEW BUSINESS ITEMS

1. Agenda for the July PACD Meeting

Mary Ellen Snyder encouraged the Directors to attend this meeting.

2. Human Resource Committee

Bill Royer noted that the HR Committee is going to put together a Compensation Study Committee together to do a salary study, a fee study, etc. to make sure that the District is on tap. The committee will be comprised of Kevin Frederick, Damian Painter, Holly Kaplan, Mary Ellen Snyder & Bill Royer.

OLD BUSINESS ITEMS

1. Werner & Co. Report
2. Additional Office Space
3. Administrative Support Position (Pending more office space)
4. Legacy Cost Analysis (In the works continually)
5. Danweber Property

PUBLIC COMMENT – no comments

CALENDAR ITEMS

NEXT MEETING DATE: Thursday, July 13, 2017 – 7:00 PM – Classroom #108

ADJOURNMENT – Anton Shannon adjourned the meeting at 7:50 pm

Respectfully submitted,

Paul Semmel  
Secretary/Treasurer

Cammy Kiechel  
Recorder