

LEHIGH COUNTY CONSERVATION DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS' MEETING HELD ON AUGUST 10, 2017

Chairman Bill Erdman called a regular meeting of the Lehigh County Conservation District Directors to order at 7:00 PM at the Lehigh County Conservation District Office, 4184 Dorney Park Rd., Allentown, PA 18104

Present were:

Directors:

Bill Erdman	Chairman/Public Director
Paul Semmel	Farmer Director/Secretary/Treasurer
Dan Hunsicker	Vice Chairman/Farmer Director
Anton Shannon	Farmer Director
Bill Royer	Public Director
Amanda Holt	Commissioner Director (incoming)
Geoff Brace	Commissioner Director (outgoing)

Staff:

Bill McFadden	District Manager
Holly Kaplan	Resource Conservationist

Agencies:

Pete Zakanyycz	NRCS
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Public:

Alex Tamerler  
Adele Bon Shannon

PLEDGE OF ALLEGIANCE

Oath of Office to Amanda Holt- The Oath of Office was read to Amanda Holt by Geoff Brace.

PUBLIC COMMENTS ON NON-AGENDA ITEMS – no comments

ADDITIONAL AGENDA ITEMS/AGENDA MODIFICATIONS - none

APPROVAL OF JUNE 2017 BOARD MEETING MINUTES

It was on motion by Paul Semmel & seconded by Bill Royer to accept & approve the minutes from the June 8, 2017 Board of Directors' Meeting as written. All were in favor.

AGENCY REPORTS

Pete Zakanyycz, NRCS, reported that NRCS had their regional roundtable meeting today. They have been working on a strategy to be able to increase their funding, and are looking into partnering with other agencies such as the Wildlands Conservancy for assistance writing contracts.

TREASURER'S REPORT

Update on Contingency Monitoring

Paul Semmel noted that the Allocation Worksheet will be discussed during the Director's Action Items portion of the meeting. Bill Erdman mentioned that Legacy Costs will be showing up in the Board packets in the future.

Approval of Disbursement of Bills for June 2017 & July 2017

It was on motion by Amanda Holt and seconded by Bill Royer to approve & accept the Disbursement of Bills for June and July 2017. All were in favor.

COMMITTEE REPORTS

Dirt & Gravel Roads Program – Bill McFadden reported that Lowhill Township has pulled out of a Dirt & Gravel Roads agreement that they had been working on due to outside factors.

Water Quality – Holly Kaplan reported on the Water Quality department's status.

Bill Royer reported that there are meetings later in the month for the Compensation Plan committee and the Individual Development Programs.

Administrative – Bill Erdman noted that they are continuing to look into the previously provided staff comments.

DIRECTOR ACTION ITEMS

1. Agriculture Conservation Technical Assistance Program (ACT) – Bill McFadden noted that this program provides funding from the state for an Agricultural Technician position. It was on a motion by Anton Shannon and seconded by Amanda Holt to approve the acceptance of the funds. All were in favor.

2. Cooperators Agreement for Grim’s Greenhouse and Farm Market

Bill McFadden presented to the Board Grim’s request for technical assistance for a conservation plan to help correct stormwater problems. It was on a motion by Paul Semmel and seconded by Bill Royer to approve the request; all were in favor.

3. Cooperator’s Agreement for Schaeffer Farms

Bill Erdman presented to the Board a request for a conservation plan for Schaeffer Farms. It was on a motion by Amanda Holt and seconded by Anton Shannon to approve the request; all were in favor.

4. Cooperator’s Agreement for William R. Mayo

Bill Erdman presented the request for the William Mayo property. It was on a motion by Amanda Holt and seconded by Bill Royer to approve the request; all were in favor.

5. Conservation District UGWF Allocation Worksheet

Bill McFadden explained that funding from the State Unconventional Gas Well Fee is being provided to the District and the Allocation Worksheet must be submitted. The funds are being proposed to be allocated as Administrative Funds. It was on a motion by Paul Semmel and seconded by Amanda Holt to approve the Allocation Worksheet as presented. All were in favor.

NEW BUSINESS ITEMS – none

OLD BUSINESS ITEMS – Bill Erdman noted that the following Business Items remain:

1. Werner & Co. Report
2. Additional Office Space
3. Administrative Support Position
4. Legacy Cost Analysis
5. Danweber Property

PUBLIC COMMENT – none

CALENDAR ITEMS

9/4/2017 Office closed for Labor Day

10/5/2017 PACD South East Regional Meeting

7/15-18/2018 July NACD Northeast Regional Meeting & PACD/SCC Meeting, Lancaster, PA

NEXT MEETING DATE: Thursday, September 14, 2017 – 7:00 PM – Classroom #108

ADJOURNMENT – Bill Erdman adjourned the meeting at 7:30 pm.

Respectfully submitted,

Paul Semmel  
Secretary/Treasurer

Holly Kaplan  
Recorder