

LEHIGH COUNTY CONSERVATION DISTRICT
MINUTES OF THE DIRECTORS' BOARD MEETING HELD ON SEPTEMBER 8TH, 2016

Chairman Bill Erdman called a regular meeting of the Lehigh County Conservation District Directors to order at 7:00 PM at the Lehigh County Conservation District Office located at 4184 Dorney Park Rd, Allentown, PA 18104

Present were:

Directors:

Bill Erdman	Chairman
Dan Hunsicker	Vice-Chairman
Bill Royer	Public Director
Paul Semmel	Farmer Director
Geoff Brace	Commissioner Director
Mary Ellen Snyder	Public Director
Anton Shannon	Farmer Director

Associate Directors:

Chris Strohler	Wildlands Conservancy
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Staff:

Bill McFadden	District Manager
Holly Kaplan	Resource Conservationist

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON NON-AGENDA ITEMS - none

ADDITIONAL AGENDA ITEMS/AGENDA MODIFICATIONS

Bill Erdman noted that an additional item will be added under the Committee Report

APPROVAL OF LAST MONTH'S BOARD MEETING MINUTES

Mary Ellen Snyder requested that the August meeting minutes be signed by Paul Semmel instead of Bob Souder. It was on motion by Geoff Brace & seconded by Mary Ellen Snyder to accept & approve the minutes from the August 11th, 2016 Board of Directors' Meeting as amended. All were in favor.

AGENCY REPORTS

Chris Strohler, Wildlands Conservancy, provided an update on the Wildlands Conservancy's work including progress on the Jordan Creek Greenway, activities of the Lehigh Valley Trail Council and Lehigh Valley Greenways, as well as their continuing efforts in easement monitoring, land preservation, education, and their riparian buffer grant program.

TREASURER'S REPORT

Update on Contingency Monitoring

Operating funds and balance sheet were presented to the Board for review.

Approval of Disbursement of Bills for August 2016

A motion to approve & accept the Disbursement of Bills for August 2016 was made by Bill Royer and seconded by Geoff Brace. All were in favor.

COMMITTEE REPORTS

Administrative Committee

Bill Erdman noted that the Administrative Committee in their September meeting updated Kevin Frederick's official title from Acting Assistant District Manager to Assistant District Manager.

Water Quality Committee

Holly Kaplan reported that the Water Quality Program staff has been continuing with permit reviews and inspections. She noted that they are being trained on the federal eReporting system that the District will have to begin tracking projects in.

DIRECTOR ACTION ITEMS

Mini-grant application for Borough of Macungie

Bill McFadden reported on a project by the Borough of Macungie to add rain gardens in the downtown area. They have requested funding through the District's mini-grant program for the native plants needed to complete the project. A motion was made by Geoff Brace and seconded by Paul Semmel to approve the mini-grant. Mary Ellen Snyder recused herself from the vote, all others were in favor.

Cooperators Agreement for Gehringer Deer Ranch

Bill Erdman and Bill McFadden presented a proposed Cooperator's Agreement for the Gehringer Deer Ranch. A motion to approve the agreement was made by Bill Royer and seconded by Anton Shannon. All were in favor.

Werner & Company LCCD Information and Reporting Restructure Proposal

Bill Erdman reported on a proposal by Werner & Company to assist the District in reviewing our accounting procedures to ensure that the District is operating as efficiently as possible. A motion to approve the proposal was made by Dan Hunsicker and seconded by Bill Royer; all were in favor.

NEW BUSINESS ITEMS - none

OLD BUSINESS ITEMS

Mary Ellen Snyder requested a status update on the Environmental Educator's job opening. Bill McFadden reported on the applications received.

Chris Strohler reported that the Wildlands Conservancy might be affected by the new FSLA regulations and he may not be able to attend the Board Meetings next year; he will update the Board when he has more information.

Mary Ellen Snyder and Bill Royer reported that they are still looking into how the FSLA requirements might affect the District.

Bill Royer noted that he has begun working on a program to bring students from Lincoln Charter School in Allentown to a local farm to introduce them to agricultural practices.

PUBLIC COMMENT – none

CALENDAR ITEMS

Bill Erdman noted that the PACD Regional Meeting will be held on October 13th at the Franconia Heritage Restaurant in Telford, PA

NEXT MEETING DATE: Thursday, October 13, 2016 – 7:00 PM – Classroom #108

ADJOURNMENT – Bill Erdman adjourned the meeting at 7:40 PM.

Respectfully submitted,

Paul Semmel
Secretary/Treasurer

Holly Kaplan
Recorder