

LEHIGH COUNTY CONSERVATION DISTRICT
MINUTES OF THE BOARD OF DIRECTORS' MEETING HELD ON NOVEMBER 10, 2022

Chairman Bill Erdman called a regular meeting of the Lehigh County Conservation District Directors to order at 7:00 pm at the Lehigh County Conservation District Office, 4184 Dorney Park Rd., Allentown, PA 18104

Present were:

Directors:

Bill Erdman	Chairman/Public Director
Bill Royer	Public Director
Dan Hunsicker	Vice-Chairman/Farmer Director
Adele Bon-Shannon	Public Director
Paul Semmel	Treasurer/Secretary/Farmer Director
Antonio Pineda	Commissioner Director
Arland Schantz	Farmer Director

Associate Directors:

Staff:

Kevin Frederick	District Manager
Holly Kaplan	Assistant Manager
Marlene Mera	Exexecutive Assistant

Agencies:

Austin Drager	NRCS
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Public:

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON NON-AGENDA ITEMS

ADDITIONAL AGENDA ITEMS/AGENDA MODIFICATIONS

APPROVAL OF OCTOBER 13, 2022, BOARD MEETING MINUTES

It was on motion by Adele Bon-Shannon and seconded by Bill Royer to accept and approve the minutes from the October 8th Board of Directors' Meeting as written. All were in favor.

AGENCY REPORTS

Austin Dragger, NRCS Representative, highlighted in his report that the inflation reduction act would greatly increase funding for NRCS for the next five years. This increase will hopefully start in the upcoming year. NRCS has 11 applications for the fiscal year. Furthermore, both Amanda and Austin have been working on a construction project in Lynn Twsp.

TREASURER'S REPORT

Paul Semmel reported that the assets remain the same

APPROVAL OF DISBURSEMENTS OF BILLS FOR OCTOBER 2022

It was on motion by Adele Bon-Shannon and seconded by Dan Hunsicker to accept and approve the Disbursement of Bills for October 2022. All were in favor.

COMMITTEE REPORTS

HR COMMITTEE

Kevin Frederick shared that the Committee will meet soon to discuss the district's salary ranges, which are updated every two years, and also start employee appraisals.

DIRECTOR ACTION ITEMS

District 2023 Budget

Kevin Frederick shared an explanation of the bonus and merits line items.

It was a motion by Adele Bon-Shannon and seconded by Bill Royer to accept and approve the District 2023 Budget.

All were in favor.

District MS4 Coordinator Position

Kevin Frederick briefly shared the creation of the MS4 program coordinator position.

It was a motion by Paul Semmel and seconded by Dan Hunsicker to accept and approve the District MS4 Coordinator Position with the caveat that the last sentence in the general definition would be revised to indicate a direct report to one party. All were in favor.

NEW BUSINESS ITEMS

OLD BUSINESS ITEMS

Board Meetings Virtual/In-person

Bill Erdman shared the idea of reinstating in-person meetings again. Moving forward, we will be meeting quarterly in person.

PUBLIC COMMENT

CALENDAR

1. PACD Leadership Development: Lunch & Learn Webinars, November 9, 16, 12:00 pm – 12:45 pm
2. SCC Meeting, November 15, 1 pm, Hybrid

NEXT MEETING DATE: **Thursday, December 8, 2022 – 7:00 pm**

ADJOURNMENT_– Paul Semmel adjourned the meeting at

Respectfully submitted,
Paul Semmel
Secretary/Treasurer

Marlene Mera
Recorder 8:00 pm