NPDES Document Submittal Guidelines

Please submit separate PDFs as identified below. **Make sure your files are named as below and ensure that they are in the same numbered order**:

**01\_LCCD Application** (first submittal)

**02\_Application/NOI Checklist**

**03\_Application/NOI**

**04\_GIF** (if Individual) - include water will serve letter & Act 537 approval/exemption

**05\_PNDI –** include clearance letters

**06\_PHMC** – if required

**07\_Supporting documentation** (ACT 167 letter, 67/68 notices, etc.) – as one PDF

**08\_E&S Plans** – as one pdf

**09\_E&S Plans, Drainage areas –** (Showing max drainage areas to sed basins, traps, socks, etc.)

**10\_PCSM Plans** – as one pdf

**11\_PCSM Plans, Drainage areas –** (Showing pre/post areas, DP locations, General Tab areas)

**12\_Module 1**

**13\_E&S Report** – including calculations, worksheets etc.

**14\_Module 2**

**15\_PCSM Report –** include supporting PCSM calculations, routings, DEP Spreadsheet, etc.

**16\_Module 3** – if required

**17\_Module 4** – if required, include supporting information, worksheets 12-15

**18\_DEP Spreadsheet** – provide separate PDFs for each watershed, for each watershed all pages should be combined into one PDF

**19\_Wetland Report** – if required, include data sheets

**20\_Karst Report** – if required

**21\_Infiltration Report** – if required

**22\_Checks** - Copy or scan of checks

Any other reports should be provided individually

Please also note:

If it is a second submittal, submit a brand new PDF to replace the old, with changes identified/highlighted.

For **‘clean sets’**, to be submitted following the completeness or technical reviews, please provide a full resubmittal with all updated documents included, except for checks and LCCD Application. Clean sets being submitted for permit approval should include plans and documents that are signed/sealed as necessary. Please do not highlight the changes. Hard copy of check to be mailed to LCCD with a transmittal indicating what project it is associated with and contact information.