

LEHIGH COUNTY CONSERVATION DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS' MEETING HELD ON AUGUST 8TH, 2024

Chairman Bill Erdman called a regular meeting of the Lehigh County Conservation District Directors to order at 7:00 pm at the Lehigh County Conservation District Office, 4184 Dorney Park Rd., Allentown, PA 18104

Present were:

Directors:

Bill Erdman	Chairman
Dan Hunsicker	Vice-Chairman/Farmer Director
Adele Bon-Shannon	Public Director
Paul Semmel	Treasurer/Secretary/Farmer Director
Antonio Pineda	Commissioner Director

Associate Directors:

Staff:

Kevin Frederick	District Manager
Holly Kaplan	Assistant Manager
Laura Hopek	Environmental Education
Marlene Mera	Executive Assistant

Agencies:

Austin Drager	NRCS
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Public: Erick Jin

Scholarship Awardee

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON NON-AGENDA ITEMS

ADDITIONAL AGENDA ITEMS/AGENDA MODIFICATIONS

APPROVAL OF JUNE 13TH, 2024, BOARD MEETING MINUTES

It was on motion by Antonio Pineda and seconded by Adele Bon-Shannon to accept and approve the minutes from the June 13, 2024, Board of Directors Meeting as written. All were in favor. Bill Erdman Abstained.

AGENCY REPORTS

Austin Drager, NRCS representative, shared his updates for July and mentioned that one final contract remains to be completed in the Lehigh Valley for the Forestry project in Emmaus. Austin is working closely with Cody as they review applications for the upcoming year.

TREASURER'S REPORT

Paul Semmel noted a \$20,000 variance between June and July. Kevin mentioned that reimbursements for the upcoming quarter will be arriving gradually.

APPROVAL OF DISBURSEMENTS OF BILLS FOR JUNE & JULY 2024

It was on motion by Adele Bon-Shannon and Antonio Pineda to accept and approve the Disbursement of Bills for June and July 2024. All were in favor.

COMMITTEE REPORTS

Water Quality

Holly Kaplan shared that the department continues to be busy and that the staff has exerted effort to meet deadlines.

## VBDC

Kevin Frederick reported a significant increase in adult mosquitoes, which is notable given the presence of the virus. Louise Bugbee was interviewed by 69 News regarding the spraying that is conducted in the county.

## DIRECTOR ACTION ITEMS

### A J Farms ACAP

District staff have reviewed an application for ACAP funding of \$140,000. This application meets all necessary criteria for funding and is recommended for approval by the Board, pending the receipt of additional funds from the State (as current funding is fully committed to previously approved projects). The project, in collaboration with NRCS, encompasses the development of a heavy-use area, agricultural waste storage, streambank stabilization, and streambank fencing. The total estimated cost of the project is \$300,000. It was on motion by Paul Semmel and seconded by Adele Bon Shannon to agree on A J Farms ACAP, which is subject to receiving funding. All were in favor.

### 2024 PAG02 Renewal Fee Schedule

On December 7, 2024, permit coverage for all general permits will expire. To continue operation under the new 5-year statewide general permit, all active permit holders must request a renewal. The proposed fee structure aims to address renewal fees based on the issue date of existing permits, ensuring that renewal rates are fair and equitable. It was a motion by Dan Hunsicker and seconded by Adele Bon-Shannon to accept and approve the 2024 PAG02 Renewal Fee Schedule. All were in favor.

## NEW BUSINESS ITEMS

### LCCD Scholarship Award

Eric Jin, the LCCD Scholarship winner, was presented with the \$2,000 award. Eric, a recent graduate of Parkland High School, will be starting at Boston State College this fall, where he will major in Earth Science and Policy.

### D&GLVR QAQC Audit Report

The State has conducted an audit of the District's Dirt and Gravel & Low Volume Road program. Detailed information was emailed. Kevin F presented the Board with the audit report; no action is required at this time.

## PUBLIC COMMENT

## CALENDAR

1. SCC Meetings – September 10, November 12, 2024
2. SCC Conference Calls 8:30 – 10:00 am, August 20, October 8, 2024
3. LCCD Annual Hellbender Hustle, Leaser Lake, September 14, 2024

NEXT MEETING DATE: **Thursday, September 12, 2024 – 7:00 pm**

ADJOURNMENT– Bill Erdman adjourned the meeting at

Respectfully submitted,  
Paul Semmel  
Secretary/Treasurer

Marlene Mera  
Recorder 7:45 pm